

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, APRIL 3, 2017 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the April 3, 2017 Mayor and Council Regular Meeting
5. **Honorary Councilmember** – Councilmember Windham has appointed Todd Cain, Associate Director of Operations, Oxford College, as the honorary councilmember for April.
6. **CONSENT AGENDA**
 - a. * Motion to approve the Minutes of the Regular Meeting of March 6, 2017.
 - b. * Motion to approve the Minutes of the Work Session March 20, 2017.
 - c. * Motion to accept the Minutes of the Planning Commission for February 14, 2017.
7. Planning Commission Recommendations/Petitions.
8. Citizen Concerns
9. Mayor’s Report –
10. **Tree, Parks, and Recreation Board** – The seven member Tree Board has two vacancies. The Tree Board recommends Mayor Roseberry appoint and City Council approve adding two new members: Laura McCanless, Wesley Street, and Sallie Robinson, Wentworth Drive.
11. * **Zoning Text Amendment SECOND READING AND ADOPTION** - The Planning Commission recommends amending the zoning ordinance concerning the future development plan required for institutions within the Institutional Campus (IC) district. We have attached the proposed amendment.
12. **Employee Health Insurance Package** – We recommend a change in the employee benefit package by going to a Blue Cross Blue Shield plan that lowers the deductible from \$1,500 to \$500. We recommend the city continue to pay 95% of the individual premium and 70% of the employee-spouse, employee-child, and employee-family plan. Our plan renews May

1st, so we recommend a motion approving this change. The total potential additional cost to the city is about \$53,000 annually.

13. Invoice Approval

14. **Executive Session** – Personnel and real estate matters.

15. Adjourn

ANNOUNCEMENTS

- 2017 is an election year. The election is in November for the Councilmembers for Posts 4, 5, and 6. Qualifying is Monday, August 21st through Friday, August 25th.
- The AARP will hold a safe driving class on April 13, 2017 starting at 9:00 am in the City Hall community room. For AARP members the cost is \$15.00 for non-members \$20.00. The six hour class may help lower your automobile insurance rate. Bring a lunch.
- The Oxford Lions Club will host the annual luncheon for Mayor, Council and all employees on Thursday May 4th from 12:00 - 1:00 at City Hall.
- **Saturday, April 22** is the joint training program beginning at 8:30 AM at city hall. Monica Callahan, executive director of the DDA in Madison, will conduct the required training for the DDA of the City of Oxford. We have also invited the City Council and the Planning Commission so we all start together.

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
MONTHLY		
City Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for (March)	1,178.95
Georgia Municipal Association	Employee Retirement Contributions (March)	6,527.91
Humana	Health Insurance (March)	8,399.34
Latham Home Sanitation Co. Inc.	Monthly curbside service for February	5,636.10
Newton County BOC	Water Purchase Cornish Creek Water Fund for Feb	12,946.00
Newton County Water & Sewer	Monthly Sewer charges 01/30/17-02/27/17	4,871.29
Sophicity	IT in a Box (March)	1,752.60
Southeastern Power Admin.	SEPA energy cost (February)	3,235.85
PURCHASES/CONTRACT LABOR		
CDW-G	Computer & Monitor for Cemetery Software & Office Pro Plus for Scotties laptop.	1,158.94
Dials Diesel Parts & Services	Repair Clutch on Chipper Truck	1,264.70
Emergency Equipment Specialists	Computer generated citation equipment	2,707.98
Gresco	Supplies & Materials for Jay's apprenticeship program	1,603.25

Master Card Services	Substation training, hotel fees Scottie/Excel training for Dawn & Stacey/Newly Elected Official for Dr. Baker etc.	1,478.18
Scarborough Tree Service	Tree Removal (Storm/4 large Oaks)	5,400.00
C. David Strickland	Legal/Professional Services (March)	2,096.02
	APPROVED CONTRACTS	
Southeastern Wood Pole Inspectors	Pole Inspection and treatment, treated 94 poles, rejected 20, reported Pole 50, Sound & Bore 18, Internal Treatment 2, Boron Rod Treatment 18, Ground Wire Repair 2.	2,762.32
Strickland & Strickland LLP,	Property settlement 106 W. Watson Street.	67,738.50
Jordan Engineering	Prepare cost estimates for capital budget committee meeting, attended CB committee meeting, Prepare January project update, E. Clark civil plans.	2,565.00